



St Theresa's Catholic Primary School

*"We learn together, we play together, we pray together,
we grow together in the love of God"*

St. Theresa's is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. The successful candidate will be required to undergo an Enhanced Disclosure from the DBS and obtain any other statutorily required clearance.

Job description: Class Teacher

To whom responsible: Headteacher

For whom responsible: May be responsible for the supervision of the work of Classroom assistants relevant to their responsibilities

Job Purpose:

To provide a high quality educational experience for all children

The duties outlined in this job description are in addition to those covered by the latest Teachers' Pay and Conditions Document. They may be amended by the Headteacher with your agreement to reflect or anticipate changes in the job, commensurate with the salary and job title.

Duties and Responsibilities:

1. Promotion of the School's Aims and Catholic Ethos

- 1.1 Support and foster the Catholic ethos of the school
- 1.2 Work to achieve the general and particular aims of the school expressed in the School Mission Statement and School Improvement Plan
- 1.3 Attend assemblies, school masses and other religious events and contribute to the preparation of these throughout the school year.
- 1.4 Value the efforts of every child

2. Learning and Teaching

- 2.1 Have up to date knowledge of the Primary Curriculum
- 2.2 Work collaboratively with colleagues to plan and deliver a teaching programme in line with the National Curriculum policies and schemes of work.
- 2.3 To be able and willing to teach a varied timetable of N.C. subjects in the Foundation Phase, KS1 or KS2
- 2.4 Be responsible for improving each child's basic skills
- 2.5 Understand how children learn in different ways and use a variety of teaching and learning styles to reflect this
- 2.6 Plan for and provide clear structures for lessons and sequences of lessons, which maintain pace, motivation and challenge
- 2.7 Ensure the classroom is a stimulating learning environment for the children



- 2.8 To use technology creatively across the curriculum
- 2.9 Establish and maintain high levels of attainment and behaviour in a positive learning environment
- 2.10 Promote the emotional wellbeing of all pupils to ensure their involvement and inclusion in the learning process

3. Assessment, Recording and Reporting

- 3.1 Mark and monitor children's work providing constructive feedback and setting targets for future progress
- 3.2 Make effective use of assessment for learning, information on pupils' attainment and progress in planning future lessons
- 3.3 Be familiar with the new Code of Practice and the identification, assessment and support of pupils with additional educational needs
- 3.4 Plan, carry out and record subject assessments in line with the school's policies and subject leader requirements
- 3.5 Understand how National, Borough and School test data can be used to set challenging targets for pupils' achievement
- 3.6 Maintain tracking records of attainment on each child within school policy
- 3.7 Maintain a personal profile on each child recording significant events with regard to their performance, behaviour and well being

4. Other Professional Requirements

- 4.1 Establish and maintain effective relationships with professional colleagues, parents and governors
- 4.2 Attend agreed team and staff meetings and briefings
- 4.3 Participate in staff training
- 4.5 Participate in Performance Management
- 4.6 Take responsibility for your own professional development
- 4.7 To participate actively in supporting the principles and practice of equality of opportunity as laid down in school's Policy
- 4.8 To comply with all health and safety legislation and school Policy as appropriate (Please note that the exact responsibility will depend on the post)
- 4.8 As a term of employment to carry out any other reasonable duties and or/times of work as may be reasonably required of you in accordance with the grade and general level of responsibility within the school

5. Corporate

- 5.1 To be able to contribute to and develop the Catholic ethos of the school
- 5.2 To participate actively in supporting the principles and practice of equality of opportunity as laid down in the school's Policies
- 5.3 To comply with all child protection and safeguarding policies and procedures