



Monday 1<sup>st</sup> March 2021

Dear Parents and Carers,

I write to you to share our plans for the re-opening of the school to all pupils on Monday 8<sup>th</sup> March; we are delighted to hear this news and are very much looking forward to welcoming all the children back.

Please see below for our *Frequently Asked Questions (FAQs)– Guidance for Parents* to see what policies and procedures the school continues to implement to ensure increased safety. The FAQs are based on the guidance issued by the DfE; you can read the full guidance here: [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/964351/Schools\\_coronavirus\\_operational\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf)

These FAQs should answer most of your questions but if you have any further queries please do not hesitate to contact me.

Thank you,

Barbara Costa

Barbara Costa  
Executive Headteacher



**St. Theresa's Primary School**  
**Frequently Asked Questions – Guidance for Parents**

**In light of the frequently updated advice given by the government and the ever changing circumstances schools find themselves in, the Governors and school leaders of St. Theresa's reserve the right to depart from/change this guidance when the need arises.**

**Who is being given a copy of this document?**  
This document will be sent to parents.

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## **1. OPENING OF THE SCHOOL in MARCH 2021**

**Is school going to open to pupils on Monday 8<sup>th</sup> March?**

- Yes

**When the school does open, will all the pupils in all classes be returning together?**

- Yes

**Do parents have to send their child back to school when it opens?**

- The government has made clear that school attendance from Monday 8<sup>th</sup> March will be mandatory

**What will happen to the children and families who have spent lockdown abroad?**

- The school understands that current travel circumstances are difficult but is expecting those families to return to the UK for the start of school
- Any families who are experiencing difficulties with their return, should contact the school directly

## **2. CLASSROOM SIZE AND SCHOOL SPACES**

**The government has advised that schools operate with consistent groups; how will this work at St. Theresa's?**

- Each group/bubble will be the size of a class. This will be the case for all classes at St. Theresa's
- Therefore the teaching group/bubbles are as follows:
  - Reception
  - Y1
  - Y2
  - Y3
  - Y4
  - Y5
  - Y6

**Will the children be taught in their classroom?**

- Yes

**What will the classrooms look like?**

- Seating will be rearranged in Y2 to Y6 to ensure that pupils are not facing each-other
- Wherever possible, children's tables will be arranged to face the front

**Where will the pupils keep their coats and bags?**

- The children will use the pegs as normal

### How will the classrooms stay ventilated?

- Classroom windows will remain open
- In cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space
- Internal corridor doors will remain open

## 3. SCHOOL START AND FINISH TIMES (including breakfast and after school clubs)

### Will the school day start and finish at the same time as before?

- No - we will need to reduce contact between different groups of people and therefore we propose to stagger the start times by a short period to reduce traffic at the school entrance

Start and Finish Times		
	Start	Finish
Reception	8.45am	3.30pm
Year 1	8.50am	3.20pm
Year 2	8.50am	3.20pm
<i>To help stagger the school finish times we have removed the afternoon playtime from Y1 and Y2 which allows those two infant classes to finish a bit earlier</i>		
Year 3	8.40am	3.25pm
Year 4	8.40am	3.25pm
Year 5	8.55am	3.35pm
Year 6	8.55am	3.35pm

### How will the school manage parents in the playground and outside the school gate in the morning?

- Parents must avoid bringing their child early
- Parents must stick to their allocated time
- Parents must wait in the carpark until the children are called to go to class (no cars will be allowed in the car park)
- The carpark will have markers showing 2 metres distance to aid with social distancing – parents must observe social distancing whilst waiting
- If parents of children in Rec, Y1 and Y2 wish to accompany their child to their classroom:
  - they must turn right at the bottom of the car park and walk around the school building (by the Headteacher's office) until they arrive at their child's classroom
  - parents must say goodbye to their child *outside* the classroom
  - parents must continue walking around the school until they reach the playground
  - parents must then leave the playground and walk up the footpath in the carpark and exit

- **Parents of children in Y3, Y4, Y5 and Y6 are no longer expected to accompany their child to their classroom:**
  - **parents are asked to say goodbye to their child at the bottom of the car park (or at the main gate)**
  - **parents are then asked to leave the car park and school premises by walking up the footpath**
- There will be members of staff supervising and managing the entry of the children
- Parents should not gather to talk to other parents at the gate or in the carpark; in these cases, the staff will ask the parents to move on
- All parents who enter the school premises (i.e. walk past the school gate into the school car park) will need to wear a face covering, unless exempt

#### **How will parents collect their child at the end of the school day?**

- Parents will collect their children directly from their classrooms. The class teacher will stand at the classroom door and when they see the parents, they will allow the children to leave.
- Parents of Y5 and Y6 pupils will need to access the Y5 and Y6 classroom by walking down the path between the Reception outdoor space and the multi-purpose room; the Y5 and Y6 teachers will stand at the classroom doors and dismiss the children to you. All other parents, to avoid congestion, must walk all around the multi-purpose room. Children who walk home alone will be dismissed by the class teachers as normal.

#### **What happens if it is raining?**

- Parents and pupils must still follow the steps written above
- Since the government guidelines are clear that large groups of children should not be gathering in the hall – the school will not be permitting children to sit and wait in the hall, before school, if it is raining

#### **What if a child is late being collected?**

- The child will be taken back to the classroom by the class teacher
- If after 10 minutes of waiting in the classroom they have still not been collected, the child will be taken to the Little Saints after school club in the multi-purpose building - and parents will be charged

#### **What if siblings finish school at different times?**

- All siblings can be collected at the time of the earliest sibling being dismissed; this means that siblings who are dismissed at the earlier dismissal times should not be left waiting for their siblings to be dismissed before they are collected

#### **If a child usually travels independently to and from school – can they continue to do so?**

- Given the current circumstances, this is a decision parents need to consider carefully
- If a child is an independent traveller, parents **must** speak to their child about maintaining 2 metre social distancing when they get to the school gate

- Parents must be responsible for instructing their child to go straight home after school
- If parents are not convinced their child can follow the social distancing requirement, travelling to and from school, the school's advice is that the child should not be permitted to travel independently
- If a child uses public transport to travel to school and they are 11 years old, they MUST wear a face covering

### **Will there be breakfast club?**

- Yes
- The breakfast club will operate using four different group/bubbles:
  - EYFS bubble (Reception)
  - KS1 bubble (Year 1 and Year 2)
  - Lower Key Stage 2 bubble (Year 3 and Year 4)
  - Upper Key Stage 2 bubble (Year 5 and Year 6)
- Each group/bubble will have its own area in the hall
- Each group/bubble will have its own resources

### **Why is the school combining class bubbles in the breakfast club?**

- The DfE guidance says "separating groups and maintaining distance are not all-or-nothing options, and will still bring benefits even if implemented partially"
- By combining bubbles it will help to avoid single children from an individual class sitting in breakfast club alone

### **Will there be after school clubs?**

- Little Saints after school club will be operating as normal from Monday 8<sup>th</sup> March (please contact Vicky tel: 07968 498 364 email: [vicky\\_avraam@hotmail.co.uk](mailto:vicky_avraam@hotmail.co.uk) if you would like to book a place)
- The school is currently in discussion with other after school club providers and will be updating parents with more information
- Parents must only use after school clubs when the use of the provision is reasonably necessary to support them to work, seek to work, undertake education or training, attend a medical appointment or address a medical need or attend a support group

### **Is it safe for children to attend different after school clubs?**

- Parents are advised to limit the number of different wraparound providers they access, as far as possible
- Where parents use childcare providers or out of school activities for their children, parents are encouraged to seek assurance that the providers are carefully considering their own protective measures, and only use those providers that can demonstrate this

### **What is the recommended method of travel?**

- Walk, cycle or use your own vehicle to travel to school where possible

- Children may use bicycles and scooters, however, parents must take full responsibility of their children maintaining social distancing whilst on their bikes and scooters
- There will be no use of scooters or bicycles in the school playground
- You must only share a car with people you live with or people in your support bubble
- If you have to travel with people outside your household or support bubble (for work or education):
  - share the transport with the same person/people each time
  - open windows
  - travel side by side (rather than facing each-other)
  - wear a face-covering
  - avoid touching anyone or anything when you get in the car
- If you are travelling by taxi you should wear a face covering
- Staff and parents are responsible for choosing their method of travel to school

### **Is it safe to travel by public transport?**

- Other forms of transport should be considered before using public transport
- You must wear a face covering if travelling by bus/coach or train; if you do not wear a face covering on public transport you could be fined up to £100
- If you can:
  - consider using quieter stations or stops
  - walk for more of the journey
  - book your tickets online in advance

### **What storage will be available for bikes and scooters?**

- We have not increased storage space for bikes and scooters but should we need extra space, the children can leave them outside their classroom

## **4. SOCIAL DISTANCING**

### **How will the school minimise contact between individuals and maintain social distancing wherever possible?**

- There are signs displayed around the school building to remind pupils to stay 2 metres apart
- When the children are learning or playing outside, social distancing will be more difficult. However, the children will not be mixing/playing with children from other year groups and this will help minimise the risk
- Playtimes and start/finish times will be staggered
- Children will have their own pencils/pens etc. and this will help prevent unnecessary movement around the classroom

### **How is the school going to ensure children know what is expected of them?**

- The school will re-issue a checklist for all parents before their child returns to school

- The school leaders will visit each group of children, on their first day back at school, to remind them of expectations
- This will include:
  - Explaining “Catch it bin it kill it”
  - Reminding children to wash their hands after going to the toilet, before and after eating, after playtimes
  - Explaining the use of Worry boxes
  - Introducing posters about hygiene displayed around the schools
  - Behaviour expectations about social distancing etc. made very clear and the consequences should the expectations not be met

**How will the school ensure that movement around the school is restricted and safe?**

- A one way system should not be necessary inside the school building
- All groups will be able to access the playground by entering and exiting their external classroom doors
- Brief transitory contact, such as passing in a corridor, is low risk
- Children will be taught to “side step” if someone is coming in the opposite direction

**How will the use of toilets be managed?**

- The multi-purpose room has its own toilets
- The children in the Y5 and Y6 classrooms will use the Y5/6 toilets
- The children in Y4 will be able to use the Y4 toilets
- The children in Y3 will be able to use the Y3 toilets
- The children in Y2 will be able to use the Y2 toilets
- The children in Y1 will be able to use the Y1 toilets
- The Reception children will be able to use the Reception toilets
- All the children using the toilets will be instructed to wait at a distance outside the toilets until the toilets are empty
- There will be designated waiting areas outside the toilets
- Children from the same bubble can use the toilets at the same time

**Will all children go out to play at the same time?**

- No - playtimes and lunchtimes will be staggered

**Will there be any whole school events? (sports days, parent meetings etc.)**

- Not for the time being.

**Will the staff be able to maintain social distancing in the staff room and offices?**

- The office staff work stations are spaced away from each-other, making it possible for them to practise safe social distancing
- There are a number of rooms in the school that can be used by staff, and maintain social distancing, when they are not with children



## **5. SCHOOL LEARNING**

### **Will the children be taught by their own teacher?**

- Yes

### **Will the children be taught in their own classroom?**

- Yes

### **How will the school know what the children have learnt during lockdown?**

- There will be a series of assessments in March so that the school can determine what aspects of the curriculum need to be revisited
- The school will then plan its curriculum delivery based on the assessment results

### **We missed the scheduled Parent Consultations because of lockdown, when will parents get the opportunity to speak to the class teacher?**

- Parent consultations have been rescheduled to take place before the Easter holidays – more information will be sent to parents shortly

### **Will there be any national tests this summer?**

- No

### **Can the children use the iPads and laptops?**

- Yes
- iPads/laptops can be collected by the children (or teachers), and must be wiped clean before they are returned to the trolley

### **Are teachers expected to mark the children's books?**

- Yes
- Teachers are expected to wash their hands before/after handling children's books or use gloves

### **What equipment can the children use in the classroom?**

- Any equipment that was previously removed from the classroom can return to ensure the pupils have resources to support their learning
- If equipment has to be shared across bubbles, it must either be cleaned between each use or left out of reach (and unused) for a period of 48 hours (72 hours for plastic)

### **Will the school still provide remote home-learning?**

- Remote learning will only be provided:
  - for pupils who are self-isolating following NHS advice
  - in the event of a group/bubble closing
  - in the event of a local lock-down
- Remote learning will not be provided for pupils who are otherwise unwell

**Will there be homework?**

- Yes. This will be set remotely by the teachers

**Will there be any school trips?**

- No
- In line with the DfE guidance, there will be no educational trips of any type for the time being

**Will the children be able to play on the climbing equipment at playtime?**

- No. The climbing equipment in the front playground will be taped off

**Do the pupils/staff need to follow the school uniform/staff dress code policy?**

- The government guidance recommends that all schools maintain their usual uniform policies
- However, the school understands that there are families who may be experiencing financial pressure or have difficulty obtaining uniform items therefore the school will allow the following exceptions to the school uniform
  - Pupils will be permitted to wear trainers
  - Parents may purchase plain sweatshirts etc. (i.e. no logo) – the colour must be correct
- The school would be grateful for any donations of second hand school uniform (in good condition) that can be used by other families
- Parents who need support in obtaining school uniform should contact the school
- Full school uniform will be expected from September 2021
- Staff will be expected to adhere to the staff dress code from Monday 8<sup>th</sup> March

**Will the children be able to bring in toys from home?**

- No
- Each group/bubble will have its own playground box of resources for the children to use at playtime

**How will the school make sure children do not share resources?**

- Children will be asked to bring in their own pencils, pens, colouring pencils, ruler, rubber, sharpener from home

**Will the teaching assistants be providing interventions?**

- Yes
- Interventions will be delivered to children from one group/bubble at a time
- The teaching space and resources will be cleaned between use

**Will there be assemblies in the hall?**

- No – children will not be gathering in more than one group/bubble

**Will there be music lessons?**

- No - this will be revised once the guidance changes.

## **6. WELLBEING**

### **How will the wellbeing of staff and pupils be managed?**

- The children will be able to use classroom worry boxes
- The children will be able to talk to any member of staff
- Parents can contact the school if they are worried about their child's wellbeing
- The Zones of Regulation will be used in the classrooms
- Staff can contact the school leaders at any time if they have concerns
- The staff have the free use of QWELL
- Staff can contact Education Support at any time:  
<https://www.educationsupport.org.uk/helping-you/telephone-support-counselling>
- The school will update staff and parents whenever new resources are made available

## **7. PERSONAL PROTECTIVE EQUIPMENT (PPE) AND CLEANING**

### **Face coverings are not classified as PPE.**

- Face coverings are recommended for staff and school visitors in situations where social distancing between adults is not possible inside the building

### **Will staff be wearing PPE, i.e. face masks, face coverings, eye protection?**

- PPE should be worn if a distance of 2 metres cannot be maintained from any child who displays symptoms of COVID-19
- A staff member can wear PPE to administer 1<sup>st</sup> aid
- If staff choose to wear face PPE at school we will be allowing this
- Face visors or shields should not be worn as an alternative to face coverings

### **Will staff be provided with PPE?**

- Yes. The school has ordered gloves, masks and disposable aprons
- Eye protection will be given to all first aiders

### **What provision is being made to safeguard staff who work with individual children who will find social distancing difficult?**

- Individual risk assessments have been completed by the school in consultation with the parents on a case by case basis

### **Should children wear face coverings in school?**

- No. According to government guidance, face coverings have to be put on and taken off very carefully. If children do not know how to do this and do it incorrectly, they can actually increase their infection risk
- The school will not be providing PPE for children
- Staff will not be helping children to put on and take off their PPE if the children bring it in from home

### **How will hygiene be maintained?**

- The school will continue to be cleaned every day after school (with extra hours over the lunchtime period)
- Teachers will remind children throughout the routine of the day (and at every opportunity) of good hygiene habits (hand washing/drying, sneezing/coughing etiquette and not touching their faces)
- Hand sanitisers and tissues will be available in every classroom
- Soap, hot water and something to dry hands with will be available in all bathrooms – children will be reminded to let teachers know if supplies are running low in toilets
- Children will wash/sanitise their hands regularly, including when they arrive at school, before and after going outside to play, before they eat, after going to the toilet
- Lidded pedal bins will be available in all classrooms
- Lidded bins will be available in the outside areas
- Anti-bacterial wipes will be available for the staff shared areas of the school (i.e. photocopiers, kettle, microwave etc.)
- Dining room will be cleaned between sittings by the lunchtime staff as normal
- Breakfast club tables will be cleaned by the staff after breakfast club has finished
- Windows will be opened (in cooler weather windows will be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space)
- Internal corridor doors will remain open

### **If staff and/or children wear gloves does this mean they do not need to wash their hands?**

- No. The guidance states that regular hand washing is the best way to stop the virus spreading

## **8. ASYMPTOMATIC TESTING FOR STAFF**

### **Are staff in primary schools still being asked to participate in the lateral flow device testing?**

- Yes – up to one in three people who have COVID-19 do not display any symptoms
- Testing is not mandatory and staff will not be prevented from coming to work if they do not take part

## **9. DEALING WITH ILLNESS AND PROVISION OF 1<sup>st</sup> AID**

### **What are the symptoms of COVID-19?**

- High temperature
- New, continuous cough
- Loss or change to your sense of smell or taste

### **What happens if a child shows symptoms of COVID-19 at school?**

- If a child is awaiting collection, they will be moved, to a room where they can be isolated behind a closed door
- The designated room at St. Theresa's is the Prayer Room (small room next to the medical room)
- The window will be opened for ventilation
- PPE should be worn by the staff member caring for the child while they await collection if a distance of 2 metres cannot be maintained
- If the child needs the bathroom while waiting to be collected, the bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else
- The member of staff does not need to go home unless they develop symptoms themselves (in which case they must be tested) or if the symptomatic child subsequently tests positive, or if they have been requested to do so by the NHS Test and Trace
- The school will call 999 in an emergency
- Everyone must wash their hands thoroughly for 20 seconds with soap and running water, or use hand sanitiser, after any contact with someone who is unwell

### **What should parents or staff do if they, or a child, or a member of their household show symptoms of COVID-19?**

- The person displaying the symptoms should immediately self-isolate and stay at home for 10 full days from when the symptoms started (the isolation period includes the day symptoms started and the next 10 full days)
- All other household members must stay at home and not leave the home for 10 days (this includes the day the symptoms started and the next 10 full days)
- You do not need to call NHS 111 to go into self-isolation
- If you feel you cannot cope with the symptoms, or your condition gets worse, or your symptoms do not improve after 7 days, then use the NHS 11 online <https://111.nhs.uk/> or call NHS 111
- In a medical emergency call 999
- Arrange a test by visiting <https://www.gov.uk/get-coronavirus-test>, [www.nhs.uk](https://www.nhs.uk) or contact 119 via telephone
- The school must be informed of the test results

### **What should a member of staff do if they start displaying symptoms of COVID-19?**

- The member of staff displaying the symptoms should immediately self-isolate and stay at home for 10 days from when the symptoms started (this includes the day the symptoms started and the next 10 full days)
- All other household members must stay at home and not leave the home for 10 full days (this includes the day the symptoms started and the next 10 full days)
- You do not need to call NHS 111 to go into self-isolation

- If you feel you cannot cope with the symptoms, or your condition gets worse, or your symptoms do not improve after 7 days, then use the NHS 11 online <https://111.nhs.uk/> or call NHS 111
- In a medical emergency call 999
- Staff must visit <https://www.gov.uk/apply-coronavirus-test-essential-workers> to book a test
- The school must be informed of the test results

### **What if the test result is negative?**

- If the member of staff or child feels better, they can return to school
- Self-isolation and household isolation can end

### **What if the test result is positive?**

- The person must follow the "Stay at Home" government guidance <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- School must be informed
- The school will contact the local health protection team and follow any advice given
- The school will send home any people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 full days (counting from the day after contact with the individual who tested positive)
- Household members of those contacts who are sent home do not need to self-isolate themselves

### **What does "close contact" mean?**

- Anyone who lives in the same household as someone with COVID-19 symptoms or who has tested positive for COVID-19
- Face to face contact for any length of time within one metre
- Extended close contact (within 1-2 metres for more than 15 minutes)
- Travelled in the same vehicle

### **How will the school minimise the risk of pupils who are unwell attending school?**

- A checklist will be re-issued to all parents before children start school in March 8th. The checklist will include:
  - A statement from the school whereby it acknowledges that if a child is sent to school, the parents are confirming that their child is well and has no symptoms
  - Instructions for parents to ensure their child washes their hands once they have arrived home
  - Parents to emphasise the key message "Catch it, Bin it, Kill it"

## **10. FOOD AND DRINK**

### **Can the children drink from the water fountains?**

- No. The fountains will be taped off
- All children must bring a water bottle to school

#### **How will school lunches be provided?**

- The kitchen will provide school lunches as usual
- The menu will continue to be simplified to reduce the serving time
- Two classes at a time will be served in the dining hall
- The furniture will be arranged so that all the children are facing the same way
- The younger children will be served at the tables
- Children must not share food

## **11. CLINICALLY EXTREMELY VULNERABLE PUPILS/STAFF**

### **What is the definition of a clinically *extremely* vulnerable person?**

- The list can be found here:  
<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>
- People with the following conditions are automatically deemed clinically extremely vulnerable:
  - solid organ transplant recipients
  - people with specific cancers:
    - people with cancer who are undergoing active chemotherapy
    - people with lung cancer who are undergoing radical radiotherapy
    - people with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment
    - people having immunotherapy or other continuing antibody treatments for cancer
    - people having other targeted cancer treatments that can affect the immune system, such as protein kinase inhibitors or PARP inhibitors
    - people who have had bone marrow or stem cell transplants in the last 6 months or who are still taking immunosuppression drugs
  - people with severe respiratory conditions including all cystic fibrosis, severe asthma and severe chronic obstructive pulmonary disease (COPD)
  - people with rare diseases that significantly increase the risk of infections (such as severe combined immunodeficiency (SCID), homozygous sickle cell disease)
  - people on immunosuppression therapies sufficient to significantly increase risk of infection
  - problems with your spleen, for example splenectomy (having your spleen removed)

- adults with Down's syndrome
- adults on dialysis or with chronic kidney disease (stage 5)
- women who are pregnant with significant heart disease, congenital or acquired
- other people who have also been classed as clinically extremely vulnerable, based on clinical judgement and an assessment of their needs. GPs and hospital clinicians have been provided with guidance to support these decisions
- If you think there are good clinical reasons why you should be added to the Shielded Patient List, discuss your concerns with your GP or hospital clinician

### **What if a staff member or pupil is clinically extremely vulnerable?**

- A staff member who is clinically extremely vulnerable should not attend the workplace; individuals in this group will have been identified through a letter from the NHS or from the GP. These members of staff are required to inform the school leaders as soon as possible and provide the accompanying paperwork
- A pupil who is clinically extremely vulnerable should not attend school during this time

### **What if a pupil or member of staff lives in a household with a clinically extremely vulnerable person?**

- A staff member or pupil who lives in a household with a clinically extremely vulnerable person is expected to attend school unless advised otherwise by an individual letter from the NHS or a specialist doctor

### **What is the definition of a clinically vulnerable person?**

- The list can be found here: <https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/whos-at-higher-risk-from-coronavirus/>
- Clinically vulnerable people are those who are:
  - aged 70 or over (regardless of medical conditions)
  - under 70 with an underlying health condition listed below (that is, anyone instructed to get a flu jab each year on medical grounds):
    - chronic (long-term) mild to moderate respiratory diseases, such as asthma, chronic obstructive pulmonary disease (COPD), emphysema or bronchitis
    - chronic heart disease, such as heart failure
    - chronic kidney disease
    - chronic liver disease, such as hepatitis
    - chronic neurological conditions, such as Parkinson's disease, motor neurone disease, multiple sclerosis (MS) or cerebral palsy
    - diabetes
    - problems with the spleen
    - weakened immune system as the result of certain conditions or medicines they are taking (such as steroid tablets)
    - being seriously overweight (a body mass index (BMI) of 40 or above)
  - pregnant



**What if a staff member or pupil is clinically vulnerable?**

- They are expected to return to school unless advised otherwise by an individual letter from the NHS or a specialist doctor

**What if a pupil or member of staff lives in a household with a clinically vulnerable person?**

- They are expected to return to school unless advised otherwise by an individual letter from the NHS or a specialist doctor

**What happens if parents are anxious about sending their child to school?**

- The school asks those parents to please make contact so this can be discussed, and those families supported
- Pupils of compulsory school age must be in school unless a statutory reason applies

**Will individual risk assessments be written for clinically vulnerable and extremely clinically vulnerable members of staff?**

- Yes
- The senior leaders of the school will discuss this with the individual members of staff

## **12. VISITORS TO THE SCHOOL**

**Will parents be allowed on-site?**

- Parents will be permitted to enter the school building when necessary and by appointment only, or in an emergency
- Parent are asked to contact the school office by phone or email where possible

**What if a parent has to speak to a member of staff?**

- Parents should phone or email where possible

**What if a parent has to speak to the office?**

- Parents may speak to the office staff through the hatch; parents will need to wear a face covering
- Parents may speak to the office by phone or email

**Will volunteers be allowed on the school site?**

- Not for the time being

**Will supply teachers be used if there is an insufficient number of teachers on site?**

- Yes. The guidance states that supply teachers can move between schools
- The school has a number of non-class based teachers who will be used to cover, before the school decides to contact a supply agency
- Supply teachers will be given a checklist on their arrival

- The supply agency will provide the school with its risk assessment and assurance that the member of staff is not required to self-isolate
- Supply teachers will be told to maintain distance from pupils and staff where possible

**Can other specialist (e.g. therapists, clinicians etc.) come to the school to work with the children?**

- Yes. They will be given the checklist when they arrive and told to maintain their distance from pupils and staff where possible

### **13. CONCERNS**

**Any parents can contact the school with concerns by emailing the school office [office@sttheresas.barnetmail.net](mailto:office@sttheresas.barnetmail.net) or phoning 020 8346 8826**

**Members of staff can speak to a member of the Senior Leadership Team**

**Checklist for all parents with children returning to  
school on 8<sup>th</sup> March 2021**

**If your child is displaying COVID-19 symptoms (new continuous cough, high fever, loss or change to sense of taste or smell) do not send them to school.**

**Arrange for your child to be tested and inform the school of the result.**

**Call NHS 111 or 999 if it is an emergency.**

By sending your child to school, parents are agreeing that:	✓
<ul style="list-style-type: none"> <li>▪ Your child does not display any symptoms of the coronavirus and is attending school in full health</li> </ul>	
<ul style="list-style-type: none"> <li>▪ No-one in the household is displaying symptoms of the coronavirus</li> </ul>	
<ul style="list-style-type: none"> <li>▪ You have read the <i>FAQs – Guidelines for Parents</i></li> </ul>	
<ul style="list-style-type: none"> <li>▪ You have read and understood the <i>Behaviour Guidelines during the COVID-19 Pandemic</i>  <a href="https://www.st-theresas.barnet.sch.uk/wp-content/uploads/2020/09/Behaviour-Guidelines-during-COVID-19-September-2020.docx.pdf">https://www.st-theresas.barnet.sch.uk/wp-content/uploads/2020/09/Behaviour-Guidelines-during-COVID-19-September-2020.docx.pdf</a> </li> </ul>	
<ul style="list-style-type: none"> <li>▪ You have discussed the Behaviour Guidelines with your child</li> </ul>	
<ul style="list-style-type: none"> <li>▪ You have explained “Catch it, bin it, kill it” to your child</li> </ul>	
<ul style="list-style-type: none"> <li>▪ If you have recently arrived in England from abroad, you have quarantined for 10 days and taken 2 coronavirus tests</li> </ul>	
<p style="text-align: center;"><b>Please ensure your child has the following items:</b></p> <p style="text-align: center;"><b><i>Water bottle (every day)</i></b></p> <p style="text-align: center;"><b><i>Pencil case for pupils in Y1 – Y6 (this must stay at school)</i></b></p>	