



"We learn together, we play together, we pray together, we grow together in the love of God"

WELLBEING COMMITTEE

Terms of Reference September 2021-2022

Membership

- Not less than **four** governors appointed by the Governing Body plus any Associate members appointed by the Governing Body to the committee.
- The committee may make recommendations to the Governing Body for co-option of non-governor members.
- The Committee Chair should be appointed at the beginning of each school year by the governing body or by the committee and shall not be a member of staff at the school or an Associate member or a non-governor member.
- The Chair of Governors can be an ex-officio member of each committee and may attend each committee meeting but may not vote.
- The Headteacher may attend meetings but may not vote unless s/he has chosen to be a governor.

Quorum

Three governors who are appointed members of the committee.

Meetings

- At least three times in each school year prior to ordinary full Governing Body meetings.
- Committee meetings will not be open to the public but minutes are available except for Part II Minutes.
- In the absence of the Chair, the committee shall choose an acting Chair for that meeting from among their number.
- In the event of a tied vote the Chair or acting Chair shall have a second or casting vote.
- The draft minutes of each meeting will be circulated with the agenda for the next ordinary meeting of the full Governing Body and will be presented at that meeting by the Chair (or in his/her absence another member of the committee).

General Terms of Reference

- To liaise and consult with other committees where necessary.
- To contribute to the School Improvement Plan.

Specific Terms of Reference

The committee will work in consultation with the headteacher to provide guidance to the Governing Body on priorities and issues relating to the physical, and pastoral well-being of the staff and pupils and ongoing development of links with the wider community.

The committee will be responsible for establishing, reviewing and monitoring the Wellbeing policies as detailed in Appendix I. Other new policies may fall into the remit of this committee and will be adopted accordingly and Appendix I will be amended accordingly.



The committee will have the following remits:

Safeguarding:

- To receive a termly report from the Designated Safeguarding Officer regarding safeguarding issues within the school.
- To monitor that all DBS checks are up to date and complete.
- To monitor Safeguarding and e/safety training for all staff and volunteers in the school is up to date.
- To ensure the Governing Body's responsibilities regarding safeguarding procedures are discharged.
- To monitor any accidents with regard to health and safety assessments.
- To review results of the pupils' voice questionnaire on safeguarding and appropriate recommendations made by the SLT to Governing Body.

Behaviour and attendance:

- To monitor any incidents of a bullying or homophobic or racist nature.
- To monitor implementation and effectiveness of the Behaviour policy.
- To receive reports on attendance levels/targets and ensure any problems are dealt with appropriately.

Community links:

- To ensure the school engages with parents/carers, pupils, staff, LA, local churches and other relevant community bodies.
- To consider how the governing body can improve communication links with relevant stakeholders.
- To receive reports on community cohesion activities undertaken by the school.
- To monitor level of pupil involvement in the life of the school.
- To ensure information and support for prospective / new governors is in place and updated regularly.
- To monitor achievement of relevant SIP targets.

Date reviewed and adopted: 12 October 2021

Date of next review: September 2022



APPENDIX I – Wellbeing Policies @ 12 October 2021

	Policy Name
1.	Adverse Weather Policy
2.	Alcohol and Drugs Policy
3.	Anti-bullying Policy
4.	Attendance and Punctuality Policy
5.	Behaviour Policy
6.	Behaviour Guidelines during COVID-19 – September 2020
7.	Child Protection and Safeguarding Policy
8.	Complaints Policy
9.	Data Protection Policy
10.	Equality Statement and Objectives
11.	Grievance Policy
12.	Health & Safety Policy
13.	Home School Agreement Policy
14.	Lone Working Policy
15.	Online Safety Policy
16.	Prevent Policy
17.	Pupils with Additional Needs Policy
18.	Staff Code of Conduct
19.	Supporting Pupils with Medical Conditions & 1 st Aid Policy (incorporating Administering of Medicines Policy)
20.	Uniform Policy

With effect from Autumn 2021 the responsibility for the following policies was removed from Wellbeing committee and reallocated as follows:

Finance and Premises Committee – Health and Safety Policy; Asbestos Management Policy; Legionella Management Plan

Curriculum Committee – Computing Policy

Full 22/10/2021 Governing Body – Governors Code of Conduct; Governors Visits Policy